

# Lake Altoona County Park

## ABOUT OUR FACILITY

Lake Altoona County Park is located on the south shore of Lake Altoona, just a few miles from downtown Eau Claire. The park's boat landing provides easy access to the 840 acre lake. Facilities include a clubhouse and shelter for graduation parties (**maximum 3 graduates**), family or business gatherings, a large beach area, cooking grills, sand volleyball courts, horseshoe pits and playgrounds. **There are no lifeguards on duty; swimming will be done at your own risk.**

The Clubhouse is approximately 40' x 100' with a large fireplace. It can seat approximately 150 people comfortably. Kitchen facilities include refrigerator/freezer, electric range, microwave, and serving tables. There is one picnic shelter (with electricity) that is available for reservation and seats approximately 50 people. The picnic shelter has a maximum capacity of 100 people. Groups of 200 people or more **must** reserve the clubhouse and shelter, 300 maximum. \*\*\*Graduation parties are limited to a **maximum of three graduates** for one reservation.

The park season opens May 15 and closes October 15. **We will begin booking 2023 reservations on January 3, 2021. Reservations are booked strictly on a first-come, first-serve basis. Reservations cannot be booked two years in advance. ALL RESERVATIONS ARE NOW BOOKED ONLINE ON THE EAU CLAIRE COUNTY PARKS RESERVATION WEBSITE AT [www.eccountyparks.com](http://www.eccountyparks.com).**

| <b>RESERVATION FEES</b>               |                                                      |
|---------------------------------------|------------------------------------------------------|
| Picnic Shelter (electricity & lights) | \$80.00 7 hour reservation                           |
| Clubhouse (Monday through Thursday)   | \$115.00 7 hour reservation                          |
| (Friday through Sunday)               | \$165.00 7 hour reservation                          |
| Recreation Entrance Pass per vehicle  | \$5.00/daily - \$30.00/annually - \$10.00/additional |

Reservations are confirmed upon receipt of the reservation agreement and payment made by due date on form. Reservations may be denied if made less than three business days from date. Contact the park ranger for reservation cancellation information.

## **OUR POLICIES (PLEASE READ, THIS IS PART OF YOUR AGREEMENT)**

All vehicles must park in the parking lot. Service drive is for **UNLOADING** and **LOADING** only. There is absolutely no parking on the grass. **FREE PARKING PASSES** will be given to reservation guests. Reservation holder is responsible and must designate a person to pass out free parking passes to their guests. Only two vehicles are allowed to park by the clubhouse, on the service road during the reservation. Please park them end to end outside of the yellow lines.

Deliveries and pick-ups pertaining to the reservation **must** have prior approval by the park ranger. It is the responsibility of the reservation holder to arrange deliveries and pick-up appointments with park ranger and vendor. Set-up and take down times are to be completed within your 7 hour reservation window. You will **NOT** be allowed into the facility before the start time of your reservation. **YOU MUST BE COMPLETELY OUT OF THE FACILITY AT THE END TIME OF YOUR RESERVATION.** Decorations put up by your group must be taken down by the end of your paid reservation period including tape, tacks, and string. **ABSOLUTELY NO DUCT TAPE! NO CONFETTI or GLITTER** allowed. Garbage in the clubhouse and on surrounding park grounds must be properly disposed of in the garbage containers located in the park. **PLEASE RECYCLE! SMOKING IS NOT ALLOWED WITHIN 25' OF THE CLUBHOUSE.**

Lake Altoona Park closes at **11:00 pm** and the grounds must be vacated by that time. Musical entertainment must end play **one half hour** before scheduled ending time of reservation. **Plan your reservation time to allow adequate time to clean, load-up and vacate to comply with the ending time of your reservation or additional fees will be charged.** Two groups may reserve facilities on the same day. Please adhere to your reserved time period to allow the second group their reserved time.

Park staff is on duty during your reservation and will greet you upon your arrival. Staff will remain on site through the duration of your reservation. You are not responsible for securing the facility.

Fund raising events are allowed at the park; however, they may be subject to a higher reservation fee. Food and alcohol sales require a special permit. Special event permits may be required. Contact park ranger for information.

Reservations renting entertainment equipment (inflatable slides, enclosures, etc.) must include proof of \$1,000,000 worth of liability insurance from the vendor with the signed confirmation notice. If vendor staff will not be present, the reservation holder (you) must include proof of \$1,000,000 worth of liability insurance. Tents and canopy structures are not allowed in the park.

### **IMPORTANT!**

- Any picnic tables moved from the shelter must be returned to their original placement in the shelter.
- Electricity to shelter and volleyball court is turned on for paid reservations and by request only! Volleyball and horseshoes are available through park personnel and will be collected when personnel go off duty.
- Garbage in the clubhouse and on surrounding park grounds must be properly disposed of in the garbage containers located in the park. **PLEASE RECYCLE!**
- **ABSOLUTELY NO DUCT TAPE! NO CONFETTI, NO GLITTER ALLOWED.**
- SMOKING IS **NOT ALLOWED** WITHIN 25' OF THE CLUBHOUSE.
- Beer trailers and large charcoal and gas grills must be set up in an area approved by park ranger.
- The use of sidewalk chalk is not allowed in the park.
- Water balloons and eggshells used in playing games must be picked up and put in the trash.
- Groups not using the facilities in a responsible manner (littering, etc.) may not be allowed to book another reservation.

***PLEASE REMEMBER "NO PETS ALLOWED" IN THE PARK!***

Please contact Lake Altoona Park Ranger Jamie Kuhl if you have any questions or concerns. We look forward to seeing you this year!

**Mailing address: 227 1st Street West, Altoona, WI 54720**

**Physical address: 604 Beach Road, Altoona WI 54720**

**Jamie Kuhl, Park Ranger (715) 834-9042**

**Website: [www.eccountyparks.com](http://www.eccountyparks.com)**

